



# AUTHORIZATION TO RELEASE PATIENT INFORMATION

Please complete this form. Items not checked or blanks unfilled are assumed to be non-applicable or specifically not authorized for release. This release is not valid without an authorized signature and date or if it has expired.

Resident Name: \_\_\_\_\_  
Last First MI Previous Name, if any

DOB: \_\_\_\_\_ SS# \_\_\_\_\_ Phone: \_\_\_\_\_  
Home Cell

Resident Address: \_\_\_\_\_  
Street City State Zip Code

I authorize \_\_\_\_\_ to disclose to \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Covering the periods of healthcare from (date) \_\_\_\_\_ to (date) \_\_\_\_\_

For the purpose of: \_\_\_\_\_  
(If requested by the patient, state "At the request of the Individual")

Method of disclosure: Mail Verbal Pick Up Fax Email

The following information may be released: (ex. clinical summaries, lab reports, nurses' notes, or all medical records)

I give specific authorization to disclose the following information as well as documents that contain reference to:  
\_\_\_\_\_ HIV test results and documentation of AIDS diagnosis  
\_\_\_\_\_ Drug and alcohol abuse treatment records  
\_\_\_\_\_ Psychiatric/Mental Health treatment records

I understand that I may withdraw or revoke my permission at any time. If I withdraw my permission, my information may no longer be used or released for the reasons covered by this authorization. However, any disclosures already made with my permission are unable to be taken back. I may revoke this authorization by notifying the facility in writing.

Completion of this authorization form will not affect my treatment, payments, or eligibility for benefits. As a patient, I have the right to access my clinical records. Copies of the records may be obtained with reasonable notice and payment of copying cost. I understand the information to be released by this authorization may be re-released by the person or organization that receives it and may no longer be protected by Federal or Texas privacy regulations.

Unless revoked earlier, this authorization expires upon this date or event: \_\_\_\_\_

I release the individual or organization named in this authorization from legal responsibility or liability for the disclosure of the records as authorized on this form. I understand that this authorization is voluntary and that I may refuse to sign it. I will be provided a copy of this authorization, if requested. A photocopy of this authorization is as valid as the original.

Signature of Patient (or Patient Representative) \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Patient (or Patient Representative) \_\_\_\_\_ Authority of Representative to act for Patient \_\_\_\_\_

For Office Use: Identity Verified by \_\_\_\_\_